

Commercial HVAC Service Technician

The HVAC Technician is responsible for performing installs, repairs and maintenance to a variety of equipment including: refrigeration, air conditioning, electric motors, heating units, heat pumps, hermetic compressors, intake and exhaust fans, economizers, humidifiers, capacity controls, semi-hermetic compressors, split systems and package units throughout the campus. Other responsibilities include assisting HVAC techs in all districts when needed, budgeting and helping the engineering team with training and technical issues.

Major Accountabilities:

- Communicate daily activities and purchases to the Lead HVAC Technician.
- Analyze, plan and perform preventive maintenance of HVAC systems throughout the campus.
- Plan shutdowns for maintenance coordinating with managers and tenants.
- Troubleshoot, repair and make modifications to the HVAC systems.
- Quality control over new development and T.I. HVAC sub-contractors.
- Adhere to all city, state and federal regulatory statutes.
- Maintain maintenance records as required by city, state, and EPA regulations.
- Order and maintain parts needed to repair and maintain HVAC equipment.
- Participate in expense management activities and control electricity cost.
- Manage relationship with all major vendor accounts.
- Properly maintain and safeguard campus assets.
- Other duties as assigned.

Qualifications and educational requirements:

- Associate degree or technical school or equivalent combination of education and experience
- Five years of experience in commercial or institutional buildings with complex mechanical, electrical, HVAC, plumbing systems.
- EPA Universal Certification.
- Reasoning ability applying sound judgment in carrying out instructions and solving common business problems inherent in supervisory activities
- Language skills to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals
- Interpersonal abilities to exhibit excellent customer-service orientation in responding to tenant requests
- The ability to work well with a team.

Benefits:

- Medical, dental and vision insurance available
- 401(k) with generous company match
- Company paid parking

About Billingsley Company:

Founded in 1978 by Lucy and Henry Billingsley, the organization expertly builds, owns and manages its properties, ensuring long-term client, resident and partner return.

Specializing in master-planned developments and principles of new urbanism, each Billingsley property signifies technology, convenience and a vast array of amenities aimed to attract and retain tenants, residents, visitors and employees. These amenities include art, sculpture, parks, trails and outdoor public spaces.

Delivering smart design integrated with artistic works and natural spaces, Billingsley Company's developments are life-enhancing communities in which to work, live, play, shop and dine.