

Leasing Consultant

Billingsley is looking for a customer-focused, dedicated and hard-working leasing professional to join our growing team. Working at our popular luxury apartment community, Leasing Consultants lease apartments and provide exemplary service to our existing residents. At Billingsley, you have the opportunity to work with some of the most talented individuals in the industry, all while enjoying a competitive compensation package, generous benefit offerings and defined career path offering potential for advancement.

Essential Job Functions:

- Showing and leasing apartment homes to prospective residents
- Explaining details of the different apartment unit options and variations
- Providing exemplary customer service to both current and prospective residents
- Greet visitors in a warm, courteous, professional and welcoming manner
- Ability to adhere to Billingsley Company's Standards of Excellence
- Maintain thorough knowledge of the property
- Entry of information into internal resident database
- Utilize sales and marketing strategies to help increase property traffic
- Perform various administrative duties
- Assist with planning and participation of resident events

Prerequisites for Employment:

- Superior customer service skills
- Ability to clearly and effectively communicate
- Experience in sales or service industry
- Proficiency with Microsoft Office software required; Yardi experience a plus
- College preferred, high school diploma required

Benefits:

- Medical, Dental and Vision insurance available
- Basic and Supplemental Life Insurance, Short & Long Term Disability coverage
- 401k plan with generous company match
- Numerous company-related perks and discounts, including reduced leasing fees, etc

About Billingsley Company:

Founded in 1978 by Lucy and Henry Billingsley, the organization expertly builds, owns and manages its properties, ensuring long-term client, resident and partner return.

Specializing in master-planned developments and principles of new urbanism, each Billingsley property signifies technology, convenience and a vast array of amenities aimed to attract and retain tenants, residents, visitors and employees. These amenities include art, sculpture, parks, trails and outdoor public spaces.

Delivering smart design integrated with artistic works and natural spaces, Billingsley Company's developments are life-enhancing communities in which to work, live, play, shop and dine.

Combining its relationships in the local market with its expertise in development, Billingsley Company provides expanded opportunities for its business partners. From raw land to fully developed communities, Billingsley Company is engaged in each step of the process. We own, design, finance, lease and manage for the future success of our investments and the future success of our tenants. Our decisions in design, finance and construction are grounded in doing what is right for the long term.